

## **Privacy Statement**

### **Summary**

UK Athletics Limited, England Athletics Limited, Scottish Athletics Limited, Welsh Athletics Limited and Athletics Northern Ireland ("The Athletics Governing Bodies", "we", "our", "us") take the protection of the data that we hold about athletes, volunteers, coaches and officials seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

Please read this privacy statement and privacy policies carefully to see how The Athletics Governing Bodies will treat the personal information that you provide to us either when using this website (the "MyAthletics Portal") or in other circumstances when we collect data from you (including via email) in your capacity as a registered athlete, coach, official or volunteer. We will take all appropriate steps and reasonable care to keep your information secure and to prevent any unauthorised access.

### **About us**

UK Athletics Limited, England Athletics Limited, Scottish Athletics Limited, Welsh Athletics Limited and Athletics Northern Ireland are, for the purposes of this privacy statement, referred to as The Athletics Governing Bodies. To the extent necessary and appropriate some personal data will be shared between The Athletics Governing Bodies.

UK Athletics Limited (UKA) is a private company limited by guarantee, incorporated and registered in the UK with company number 03686940. For all licensed Coach and Officials and shared data across the UK, UKA is the data controller under data protection legislation.

England Athletics Limited (EA) is a private company limited by guarantee, incorporated and registered in England with company number 05583713. For all clubs and registered athletes in England, EA is the data controller under data protection legislation.

Welsh Athletics Limited (WA) is a private company limited by guarantee, incorporated and registered in Wales with company number 06179841. For all clubs and registered athletes in Wales, WA is the data controller under data protection legislation.

Scottish Athletics Limited (SA) is a private company limited by guarantee, incorporated and registered in Scotland with company number SC217377. For all clubs and registered athletes in Scotland, SA is the data controller under data protection legislation.

Athletics Northern Ireland (ANI) is a private company limited by guarantee, incorporated and registered in Northern Ireland with company number NI031150. For all clubs and registered athletes in Northern Ireland, ANI is the data controller under data protection legislation.

### **What data we will collect**

In becoming a registered athlete, coach, official or volunteer, we will collect certain information about you which will include your name, date of birth, gender, URN number, email address, address, telephone number, names of affiliated clubs that you are a member of and details of any coaching or officiating qualifications and licenses you hold (Athletics Data). Where you are registered through an affiliated club, they will collect your details and pass them to us to be able to register you. We will also collect the full name, address and telephone numbers of two emergency contacts nominated by you. You may also choose to provide us with other information on your online user profile (MyAthletics). Once registered, we will access information from the Power of 10 and Run Britain

about competitions you participate in (in particular the date, name and venue of competitions, your personal results, records, rankings).

### **Why we will collect it**

We will collect and process your Athletics Data for the purposes of registering you as an athlete and administering your involvement in the sport. We will process it on the basis of legitimate interest to ensure the sport is running itself efficiently, with the minimum of bureaucracy and volunteer time.

Such activity will include managing eligibility, ensuring compliance with rules and regulations, maintaining the records and statistics for the sport, dealing with queries, conducting research into the health of athletics and running, communicating with you to ask for your opinion on the sport and providing relevant and necessary information via email, text, post to you about your involvement in the sport.

In relation to athlete registration specifically we also have a contractual obligation to you as a member to provide the service you are registering and paying for. Therefore, we may send you important information about the services and exclusive benefits that form part of the athlete registration scheme.

If you are a licensed coach or official in the sport we will process your data on the basis of legitimate interest in administering your qualification, disclosure and barring service checking, safeguarding and coach and official licenses. Without the data we collect you would not be able to complete the licensing process following achieving a coaching or officiating qualification.

When you are registered with us we will create an online user profile (MyAthletics) which includes a section for your subscription preferences. We will only use your Athletics Data for the purposes of registering and administering your involvement in the sport unless you have opted in to any subscriptions for which we will gain additional consent from you.

A full list of data processing activity is including within the privacy policies (see below).

### **How long we will keep it**

We will retain your Athletics Data for such time as you are a registered athlete, qualified coach, official or volunteer and will then delete your information on a staged basis as follows:

<b>Type of Info</b>	<b>Date of Deletion</b>
Athletics Data	Four years after an individual has not played an active part in the sport.
URN, name and date of birth	This information will be anonymised after the four-year period referred to above.
Name where athlete has represented their country at any level	For such time as the athlete represented their country and for fifty years thereafter.
Coach and Official Data	For such time as an individual achieved a coach or official qualification and for fifty years thereafter.

### **Your rights**

You have the following rights under data protection legislation:

- to access a copy of the information comprised in your personal data;

- to object to processing of your personal data that is likely to cause or is causing damage or distress;
- to prevent processing for direct marketing;
- to object to decisions being taken by automated means;
- in certain circumstances, to have inaccurate personal data rectified, blocked, erased or destroyed;
- to claim compensation for damages caused by a breach of data protection legislation;
- to lodge a complaint with the Information Commissioner's Office; and
- to request a copy of your personal data for you to reuse for your own purposes across different services.

### **Sharing your data**

We may share your Athletics Data between the Athletics Governing Bodies and other bodies involved in the administration of the sport including: selected members of the National Council, Regional Councils, County Athletics Association and / or Area Athletics Association, County Officials Secretaries and third- party data managers that we appoint as data processors as part of administering your involvement in sport.

We will not transfer your data to any other third parties without obtaining your consent and, where possible, will anonymise your data before sharing. We will also not share any other personal data you provide to us that is not Athletics Data. Data will not be shared outside of The European Economic Area (EEA).

### **Privacy policy**

All of the personal data we collect from you will be collected, stored and processed in accordance with the terms of the individual Athletic Governing Body privacy policies which can be located here:

[www.englandathletics.org/privacy-policy](http://www.englandathletics.org/privacy-policy).

### **Complaints**

If you have any concerns or complaints in relation to how the Athletics Governing Bodies collects and/or processes your personal data, you should contact the UK Athletics Compliance Officer who will direct any concerns or complaints to the individual Athletic Governing Body

Compliance Officer, Athletics House, Alexander Stadium, Walsall Road, Perry Barr, Birmingham, B42 2BE.

If you are dissatisfied with how your concern/complaint is dealt with by The Athletics Governing Bodies, you have the right to report your concern/complaint to the Information Commissioners Office ([www.ico.org.uk](http://www.ico.org.uk)).

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